



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County
Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: June 26, 2024
SUBJECT: JEFFERSON COUNTY Meetings – Week of July 1, 2024

Monday July 1, 2024	Building and Grounds Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Tuesday July 2, 2024	Finance Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference OR Human Services 1541 Annex Rd, Jefferson
Wednesday July 3, 2024	No scheduled county meetings		
Thursday July 4, 2024	Independence Day - County offices are closed		
Friday July 5, 2024	No scheduled county meetings		
Saturday July 6, 2024	No scheduled county meetings		
Sunday July 7, 2024	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee AGENDA

Videoconference or

Jefferson County Courthouse
311 S. Center Ave, C2003, Jefferson
Jefferson, WI 53549

Monday, July 1, 2024
8:30 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of June 3, 2024 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project
9. Updates on projects and contingency
10. IT Project Update
11. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
12. Discussion and possible action on future meeting dates and agenda items
Next meeting scheduled for Monday, August 1, 2024 at 8:30 a.m.
13. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Finance Committee Agenda

Jefferson County

Jefferson County Courthouse, Room C1021

311 S. Center Ave.

Jefferson, WI 53549

Date: Tuesday July 2, 2024

Time: 8:30 a.m.

Committee members: Jones, Richard (Chair); Kutz, Russell; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for June 4, 2024
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on Eliminating a Vacant Full-Time Director of Community Development Position and Creating a Full-Time Financial Partnership Manager Position in the Economic Development Department
9. Discussion and possible action on Eliminating a Vacant Full-Time Community Support Program Professional position and Creating a Full-time Exempt Registered Nurse position in the Community Support Program division in the Human Services Department
10. Discussion and possible action on Authorizing Jefferson County Administrator to partner with the City of Jefferson on Access Improvement Projects at Jefferson County Parks Shop
11. Discussion and possible action on opioid settlement with Kroger
12. Discussion and possible action on claim against Jefferson County by Jeffrey Rodegheir
13. Discussion and possible action on employee meal reimbursement amounts
14. Discussion and possible action on Financial Empowerment Center
15. Discussion and possible action on status of Courthouse/Sheriff/Jail improvement project and 2021A and 2022A bond funds
16. Discussion and possible action on update on American Rescue Plan Act funding
17. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
18. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County
19. Reconvene in open session for action on closed session items if necessary
20. Discussion and possible action on 2024 projections of budget vs. actual revenues and expenditures
21. Review of the financial statements and department update for May 2024-Finance Department
22. Review of the financial statements and department update for May 2024-Treasurer's Office
23. Review of the financial statements and department update for May 2024-Child Support
24. Update on contingency fund balance
25. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
26. Set future meeting schedule, next meeting date, and possible agenda items
27. Review of invoices
28. Adjourn

Next scheduled meetings: Tuesday, August 6, 2024 (Regular meeting)
Tuesday, September 3, 2024 (Regular meeting)
Monday, September 16, 2024 (Budget hearings)
Tuesday, September 17, 2024 (Budget hearings)
Wednesday, September 18, 2024 (Budget hearings)
Thursday, September 19, 2024 (Budget hearings)

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

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ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Human Services Conference Room

Or

Join Zoom Meeting

<https://us06web.zoom.us/j/83822480175?pwd=V114NkR2Y2VtNUJkSUhxam40N1ZpUT09>

Date: Tuesday, July 2nd, 2024

Time: 1:00 p.m.

Committee Members: Michael Wineke, Chair; Frankie Fuller Vice-Chair; LaRae Schultz, Sira Nsibirwa, Carol O'Neil, Janet Sayre Hoeft, Mary Roberts, John Donohue, Todd Weidenhoeft, and Katie Dixon

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from June 4th, 2024.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
HS Board approved all new term assignments of ADRC Advisory Committee Members and Nutrition Project Council members.
9. ADRC & Aging Program 2024 Key Outcome Indicator updates – ReBecca Schmidt
10. Update on the 3- year aging plan – ReBecca Schmidt
11. Program Updates
 - a. ADRC – Dominic Wondolkowski
 - b. Nutrition – Tatiana March
 - c. Transportation – Mike Hansen
 - d. Dementia Care Specialist – Tonya Runyard
12. Transportation and Nutrition Program Waivers
13. Items for next meetings
14. Adjournment

Next scheduled meetings:

August 6th, 2024

September 3rd, 2024

October 1st, 2024

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